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## COURT OF MASTER SOMMELIERS WORLDWIDE TERMS & CONDITIONS

1. The Court of Master Sommeliers was established in 1977 to promote excellence in hotel and restaurant beverage services. The intensive education and examination programme guides aspiring Masters through four increasingly rigorous levels of coursework and examination, culminating in the Master Sommelier Diploma Examination.
2. Enrolment is open to any persons who are 18 years or over.  
To apply for enrolment in the Introductory, Certified, Advanced or Master Sommelier exams, candidates should complete an application form which can be found against the appropriate course or examination on our website: [www.courtofmastersommeliers.org](http://www.courtofmastersommeliers.org)
3. All information in relation to course fees, & qualifications including the application forms can be found here.  
Please note that enrolment into the Certified exam is only offered to those applicants who have successfully completed the Introductory examination.  
CMSWW reserves the right to request verification of age, identity, residential address, & qualifications of applicants and any other information relevant to entry into their participation in a CMSWW course. Entry to the Advanced course and examination is limited to those persons who have successfully passed the Certified Sommelier qualification.  
Applicants for the Master Sommelier Diploma must have successfully passed the CMSWW Advanced Certificate.
4. The CMSWW will accept for enrolment, eligible applicants for each course or examination offered. In its sole discretion, CMSWW may increase or reduce the minimum number of applicants accepted for any course or exam offered, or refuse applicants and refund applicants pursuant to clause 9 of these terms and conditions.
5. CMSWW will select for enrolment, eligible applicants for each of the Certified exams offered. Eligibility for enrolment into a Certified exam is at the sole discretion of CMSWW, but CMSWW will consider applicants that have previously successfully completed an Introductory exam and/or the top qualifying applicants from the Introductory exam conducted immediately prior to the examination. In its sole discretion, CMSWW may increase or decrease the maximum number of applicants accepted for any Certified exam offered or, refuse applicants and refund applicants pursuant to clause 9 of these terms and conditions. CMSWW will not be responsible for late, lost or misdirected applications or other communications
6. CMSWW reserves the right in their absolute discretion to reject applications for enrolment if the applicants do not meet the eligibility criteria or for any other reason as determined by CMS in its sole discretion including but not limited to submission of untruthful content during the application process.

7. Applicants may enrol in offered education programmes world wide subject to places being available at the time of enquiry. An enquiry may constitute an intent to participate but the CMSWW has the discretion to confirm the places, only to persons who have paid the full fee or non returnable deposit.
8. The CMS reserves the right to cancel any of the courses or exams if insufficient applications for enrolment are received. In the event that CMSWW must cancel any of the courses, it will give applicants a minimum of 21 days notice prior to the scheduled commencement of the course, in which the applicant is enrolled and applicants will receive a full refund pursuant to clause 9 of these terms and conditions.
9. **If an applicant cancels enrolment up to 28 days prior to the commencement of the course, the applicant will incur a loss of deposit paid.**  
**Any cancellations received within 27 days of the scheduled start date of the exam in which an applicant is enrolled, will incur a 100% cancellation fee.**  
In the event that CMSWW cancels a scheduled course or examination or declines an application into any one or all examinations for which an applicant has applied for enrolment, applicants will receive a full refund.  
Any refunds made pursuant to this clause will be credited to the applicant.
10. Accepted applicants will be judged, assessed and examined throughout the course by the nominated CMSWW judges and the CMSWW judges will ultimately determine whether or not an applicant has successfully completed the exam in which the applicant is enrolled. In assessing and exercising their judgment, the CMSWW judges have absolute discretion and any decision of the CMSWW judges is final and non-negotiable. However, in exercising their discretion the CMSWW judges will be guided by the judging criteria set out on the CMSWW website [www.courtofmastersommeliers.org](http://www.courtofmastersommeliers.org).
11. CMSWW or any related body, shall not be liable for any loss, damage or injury suffered (even if caused by negligence) as a result of individuals enrolling and participating in any CMSWW exam, except for any liability that cannot be excluded by law.
12. Applicants will be refused service of alcohol or provision of alcoholic beverages during any CMSWW exam if it would breach any relevant laws, codes or policies of the relevant liquor licensee, including those relating to the responsible service of alcohol. The CMSWW supports the responsible service-of alcohol.
13. Applicants consent to CMSWW or any sponsor of the CMSWW program using their name and likeness for an unlimited period of time without remuneration for the purpose of promoting the CMSWW Exams or any sponsor of the CMSWW program.
14. Details from entries will be collected and used for the purpose of administering the CMSWW exams (which may include disclosure to third parties, including any sponsors of the CMSWW program. By applying to enrol in a CMS exam, applicants consent to the use of their information as described in these terms and conditions and agree that the CMSWW and any third party may use it in any future promotional, marketing and publicity purposes without any future reference or payment to the applicant. Applicants may access, change and/or update their personal information at any time.